

St Leonards SAFER NEIGHBOURHOOD TEAM COMMUNITY PANEL CONSTITUTION

1. NAME

The name of the organisation shall be St Leonards Community Panel, hereinafter called the "Panel".

2. AIMS

The purposes of the Panel are:

- **Be community representatives and to identify issues of local concern which have an impact on fear of crime or the quality of life in an area. Anything relating solely to an individual will NOT be considered.**
- **Assist police in community engagement.**
- **Assist in problem solving and crime prevention activity.**
- **Assist in environmental audits.**
- **To Set and Review priorities at regular intervals.**
- **Provide information to the community on progress of priorities.**

3. OBJECTIVES

- To help reduce crime and anti-social behaviour in the St Leonards area
- To help reduce the fear of crime and anti-social behaviour in the St Leonards area
- To promote good communication with and between the residents of St Leonards
- To work in conjunction with the Police
- To work within the parameters of the law as defined by the Police
- To work with and consult with the Local-Authority wherever this is appropriate to the benefit of the Panel
- To assist and work closely with statutory agencies and other community associations

3. EQUAL OPPORTUNITIES

The association, in all conduct of its affairs, prohibits discrimination or harassment on grounds of ethnicity, gender, age, sexuality, disability, status, political persuasion or religion.

4. AREA OF BENEFIT

The area of benefit consists of the ward known as St Leonards as defined by the boundaries of the map Appendix 1

5. MEMBERSHIP

- i. Membership of the Panel shall be open to all residents in the defined area.
- ii. Membership of the Panel shall be open to all businesses in the defined area.
- iii. Membership of the Panel shall reflect the demographics of the local community
- iv. The Panel shall allow members to rotate attendance where specific roads are represented by two or more panel members.

6. OFFICERS OF THE PANEL

- i. The officers shall comprise of: Chair, Deputy Chair, Secretary and Treasurer
- ii. Such officers, and any other officers as the Panel may from time to time deem necessary, shall be elected or re-elected at each annual general meeting
- iii. Vacancies which occur to the detriment of the Panel, may be filled by a majority decision of the Panel prior to the AGM but no less than 4 members of the Panel

8. MEETINGS

Annual General Meeting

- i. The Panel shall hold an AGM once in each calendar year and not more than 15 months shall pass between the date of one AGM and the next.
- ii. All members shall be given a minimum of 21 days notice of the AGM.
- iii. The AGM shall:
 - Receive an annual report from the Panel Officers
 - Elect a Chair, Deputy Chair and Secretary
 - Discuss and vote upon proposed amendments to the constitution

10. MINUTES

All meetings must be minuted and the minutes formally agreed at the next meeting and signed by the Chair.

11. VOTING

- i. At a Panel meeting each member eligible to vote shall have one vote only. In the case of an equal vote, the Chair shall have the casting vote.
- ii. All voting and abstentions must be counted and the numbers recorded in the minutes.
- iii. Police and non resident elected councillors shall not have voting rights on the Panel

This constitution was adopted on:

- iv. Appendix 1:Area of Benefit

